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June 2014 Issue No. 22

TOK STEAMIES

News for Staff and Friends of Steamships Trading Company

STC joins World Environment Day celebrations

Steamships on World Environment Day (WED) presented prizes to the winners of its WED school contests.

The celebration was at Port Moresby National High School.

Prizes for the Clean School Contest went to Marianville Secondary School and Ward Strip Primary School. Runners up for the Secondary Schools were Jubilee Secondary and Badihagwa Secondary while the runners up for the Primary schools were Ted Diro and Bomana, same as last year.

Winners for the Debate Contest were Jubilee Secondary school for being the Best Government Team while Badihagwa Secondary was awarded the Best Opposition Team.

The Essay winner for the Gr 8-10 went to Alexandra Ravu of St Theresa Primary while the first prize for the Gr 11-12 went to Kimberly Sabarei of Jubilee Secondary. The first prize winners walked away with a laptop each. The other runners up for the Essay Contest received K250 and K100 shopping vouchers. All the winners walked away with prizes including reference books to help them in their studies.

Because Steamships is a Gold sponsor of the 2015 Pacific Games, Tura the Kokomo was invited by the company to help give out the prizes to the winners during the presentation.

Steamships launched the three World Environment Day school contest in May in Port Moresby and then launched the Essay contest in Lae for the Lae District Schools.

Steamships managing director Geoff Cundle said the company's environmental strategy aims to increase environmental awareness within the Group and the community through environmental education programs such as the World Environment Day school contests.



Best Government Debate team, Badihagwa Secondary



Badihagwa Secondary School truck with Steamships posters





STC managing director Geoff Cundle giving his address at the WED

Students from POMNATS with staff Ilan Sevua pose with Tura

Tokarara Secondary runners up of the Best Opposition team in Debate

WORLD ENVINROMENT DAY CELEBRATIONS

WED essay winner's presentation for Lae schools STC WED School Debate at Gateway



Steamships rolled out the World Environment Day School Essay contest in Lae with great success, close to 100 essays sent through for our markers in Port Moresby to mark.

Steamships brought the essay component of the three contests it runs for the Port Moresby schools to Lae because it felt that most of the WED events were always happening in Port Moresby and bringing it to Lae would allow the students in Lae to be part of the WED celebrations. Because it was the first time to bring the competition to Lae, it was only open for the 25 Lae District Schools.

Laga Industries General Manager, Greg Brigden made the presentation to the winners in front of the reps from Morobe Provincial Education Department (MPED) and head teachers for the various schools.

Most of the teachers and the MPED said it was the first time that the province was being part of the World Environment Day and thanked Steamships for involving them.

The school program competition in Lae and Port Moresby was made possible through the support of all of Steamships business units who provided judges for the Clean School Contests. A special thank you to business units; Laga Industries, Coral Sea Hotels and East West Transport who provided prizes and venue for the debate. Thank you also to the WED committee members, Titus Kuman, Moresby Konge, Illan Sevua, Jean Sovek, Wanita Wakus and Francis Peter from Swire who was the point of contact for the Lae competition.



The essay contests amongst the nine secondary schools in Port Moresby was a success. Although the debate did not commence until an hour later due to some of the students having to sit for their tests, the students came in prepared to argue each others points. The topic debated was 'should PNG focus on managing resilience and adaptation measures regarding the effects of climate change or should it focus on mitigation and managing the causes. The arguments revealed that students had researched their topic.

The STC WED school contest organisers were happy because it showed that the students understood the impact of climate change as well as the measures that needed to be taken in regard to this global issue.

Staff from shipping clean up Ela Beach on Coral Triangle Day

All the business units of Steamships were asked to commemorate the World Environment Day in whatever way they could and Steamships Shipping took to the beach by cleaning Ela Beach to commemorate the Coral Triangle Day on June 6th.

After the World Environment Day celebrations on Thursday, June 5th, the Department of Environment and Conservation were down at Ela Beach to celebrate Coral Triangle Day.

The Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security (CTI-CFF) is a multilateral partnership of six countries formed in 2007 to address the urgent threats facing the coastal and marine resources of one of the most biologically diverse and ecologically rich regions on earth. PNG is the interim chair of the Coral Triangle Secretariat.

The staff at Shipping who took part on the day said they were very happy to be part of the clean up program.

One of the staff said, "Plastics are dangers because it harms our marine life so keeping our beach front clean helps in keeping our marine life safe".

He also suggested if the company could continue to organise staff to take part in clean up programs or environmental sustainable programs.

The rubbish collected along the beach on that day was given to a Shipping and PSL staff helping in team of researchers to be analysed and classed.

Shipping and PSL staff helping in the beach clean up.















Cheshire disAbility Services

WORLD ENVINROMENT DAY CELEBRATIONS

PPP & Corporate plant mangroves to celebrate WED

Steamships Corporate Office and Pacific Palms Property commemorated World Environment Day by planting mangrove seedlings in the villages in Port Moresby.

Steamships Corporate staff and their families went again to Pari on May 31st and planted over 400 mangrove seedlings.

Last year, the staff at Steamships Corporate planted over 300 mangrove seedlings but because of nearby settlers walking up and down the shores looking for seashells and driftwoods for firewood, the mangroves were trampled on and could not survive.

The staff and their families decided to go back and plant again and this time to ensure that there is community support to maintain and keep out the trespasses into the area.

planting at the Tubuserea village.

PPP HSSE manager, Hahane Aroma who organised the mangrove planting for the PPP staff said everyone that attended enjoyed the experience very much.

One staff reflected on the experience saying "The past and current generation have been cutting trees, including the mangroves and not thinking about the future. This type of activity (mangrove planting) will help sustain the marine life, as well as the needs for the future generations."

Hahane will be monitoring the seedlings and will update the PPP staff of its progress because it is important to know whether their hard work was not in vain.



PPP staff and their families at Tubuserea planting their mangrove seedlings.



Pacific Palms also did mangrove The STC Corporate Office staff and family together with all their seedlings at Pari to plant the mangroves.



RIGHT: STC staff planting their mangrove seedlings

Think Globally, Act Locally - CEL



Corporate Services Manager Mark Hancock planting his palm tree

Consort staff after the palm planting went out to clean around the office grounds and drains

By Carolyn Piafu

Consort's Human Resource Department in June organised an outdoor activity of palm planting and a clean up around the office complex.

A total 15 palm trees were planted by both managers and officers from each department. The day was a success with everyone taking part and being part of the World Environment Day celebrations.

World Environment Day (WED) is the United Nation's principal vehicle for encouraging worldwide awareness and action for the environment.

Human activities are causing unprecedented changes in the Earth's climate. The impacts are already plain to see: floods and droughts, volatile food prices and increased vulnerability for the poor. On World Environment Day we look at how climate change is affecting vulnerable coastal communities across Asia and the Pacific (PNG included) and what can be done to mitigate its impact.

A big thank you to the HR team, Marine team, all those who participated and the management team. The activities ended with a light lunch.















Cheshire disAbility Services



MAKING A DIFFERENCE

Staff take time off work to assist BbP with book sorting



Staff from the Steamships Group at the end of June volunteered their time to help Buk Bilong Pikinini to sort out the container of books for the libraries within the Nation's Capital.

Thanks to the General Managers for Shipping, Pacific Palms Property and Corporate Office for allowing their staff to take time out to assist with this community project.

Joanne Grenenger came in on the Friday before the week of the book sort and ran through with the volunteers what to expect at the book sort.





All the staff that took part were so excited and most of them said they felt privileged to be part of the book sort. "Now we know what goes on behind the scenes, there's a lot of hard working people who give their time towards making the libraries a success and its an honour to be part of it," one of the staff said.

Julie Sere from Shipping was on her one week leave but used the whole week to volunteer. She turned up with her son with the rest of the team during the three days of the book sort. The team from Pacific Palms were enthusiastic about it that they took a couple more days off to continue to help out.

The book sorting was completed by Wednesday and the book are ready to be delivered to the Buk Bilong Pikinini libraries in Port Moresby as well as in the other centres.

KPS, Consort & Post PNG support Milne Bay residence to ship goods to cyclone ITA victims

The Milne Bay Community of Kavieng and friends put together a number of fundraising activities in May to assist wantoks (friends) affected by Cyclone ITA in the Milne Bay Province a few months back.

This included sausage sizzles, wheel barrow push, and busking for donations of all kinds.

At the combined sausage sizzle and busking events, a large number of items apart from cash, were donated by the kind-hearted people of Kavieng. Items ranged from clothing, to cooking utensils, bed sheets, pillows and toys for the kids. There was enough items collected to fit into a 4 cubic meter shipping container.

Then came the question of how to get it across to Milne Bay and could that it be afforded?

Thanks to Kavieng Port Services, Consort and Post PNG, these questions were answered.

"We could not stand back and watch the efforts of the Milne Bay community in Kavieng and Friends go to waste. This was all done for a worthy cause, and what they had done inspired us to be a part of it to ensure that the donations reached the desired destination," Henny Taurakava, Manager KPS stated.

A couple of emails later – all was set to be delivered.

"A huge heart-felt thank you to Terry Fuery, Ken Lennie and Brian Thorpe of Consort for approving a Freight fee shipment minus third party costs. Also to Edward Kibikibi and team of Post PNG for covering third party shipment costs, and not forgetting Kavieng Port Services for covering all wharf to door and door to wharf cartage costs.

EWT supports volleyball team from Tatana village



East West Transport in Port Moresby was proud to sponsor jerseys for the Tatana Village Volleyball Team called the T.I. Shalom.

The new set of uniforms were presented to the team captain at the EWT office at Baruni by the EWT Business Unit Manager, Mark Kidd and staff.

















Safety Culture - The Way Forward

According to Wikipedia, Safety culture is the ways in which safety is managed in the workplace, and often reflects "the attitudes, beliefs, perceptions and values that employees share in relation to safety

"2014-The Year of Safety", it is easier to design a theme from Management perspective, however, implementing safety from a top down approach only worsen as the desired information gets distorted along the way and loses its main message as it reaches the workforce on the front-line of operations. The result is an increase in workplaces injuries, more hazardous conditions, high incidence of property damages and security incidents whilst the operations productivity lowers and the organisation pays more to address lagging factors.

It is easier said than done, when it comes to developing a positive safety culture within an organisation like Steamships who has a vibrant history of trade and development for nearly century. Developing a positive safety culture for a diversified organisation's operation is a challenge that the management in Steamships' diverse business entities have to come to terms with. The challenges faced could be with culture, tradition, geographical business impacts and other factors when trying to integrate safety aspects into their operations without causing any imbalance in management—employee scales.

Developing a safety culture takes time and resources to fully develop. Thus Steamships management are working tirelessly to establish this within its operations through its business units. Safety Culture encourages these following inter-related elements:

♣ Just Culture

An atmosphere of trust in which people are encouraged for providing essential safety-related information, but in which they are also clear about where the line must be drawn between acceptable and unacceptable behaviour.

Reporting Culture.

Managers and operational personnel freely share critical safety information without the threat of disciplinary action.

♣ Informed Culture

Those who manage and operate the system have current knowledge about the human, technical, organisational and environmental factors that determine the safety of the system as a whole.

& Learning Culture

An organisation must possess the willingness and the competence to draw the right conclusions from its safety information system and the will to implement major reforms.

♣ Flexible Culture

A culture in which an organisation is able to reconfigure themselves in the face of high tempo operations or certain kinds of danger – often shifting from the conventional hierarchical mode to a butter up mode.

* Risk Perception

Individuals' at all organisational levels need to have the same perceptions and judgments of the seriousness of risks, as these perceptions affect risk behaviour and appropriate decisions with regard to safety issues

Attitude to Safety

Attitudes (especially management's) in relation to safety, risk and production.

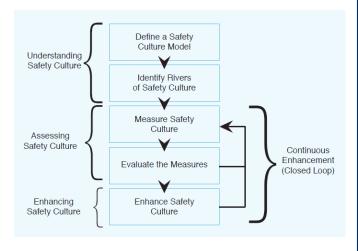
♣ Safety Related Behaviour

Safety-related behaviour has to do with directly complying with procedures, rules and regulations, but also to aspects such as coaching, recognising, communicating, demonstrating, and actively caring.



Source: Canso: 2008: Safety Culture Definition and Enhancement Process

Safety Culture is a continuous process that impacts the operation at all levels. Steamships already has a safety culture that needs to be enhanced to improve safety



Source: Canso: 2008: Safety Culture Definition and Enhancement Process

Cost of lack of safety culture in an organisation;

- 1. Production impacts through loss of staff
- 2. Recruitment and training
- Medical and rehabilitation

Benefit of positive safety culture in an organisation;

- 1. Safer workplaces
- 2. Improved production impacts
- 3. Legal Compliance with local /national legislations

Our young safety poster champs awarded prizes





Steamships presented prizes to the champions of its Safety Poster competition.

The competition was launched in February by the Steamships Group Health, Safety and Security Department and rolled out to all its 4000 employees through the respective HSSE managers of its six business units.

Steamships made 2014 as its year of safety and the poster competition was initiated to give the children of the employees an understanding of why their parents had to be safe at work and had to adhere to safety practices.

Steamships Corporate Affairs General Manager, David Toua said the poster competition was to create awareness with children of the employees and help them to understand that their parent's safety at the workplace is very important.

Posters were received from the children of employees from all the provinces in which the Steamships Group operates. The competition was broken up into three categories. Grades 1 to 4, Grades 5 - 8 and Grades 9 - 12. Prizes were given to the first, second and third place winners of the competition.

The first prize winner for the Grades 1-4 was Anicet Anisi who won a Nintendo DS, Grade 5-8 was Jabez Sam in Lae who won a playstation and the Grade 9-12 winner was Elizah Ari from Lae who won a laptop.

Corporate Services Manager Susil Nelson, Corporate Affairs General Manager David Toua and HSSE Coordinator Titus Kuman flew to Lae to do the presentation for the winners in Lae.

Copies of the posters will be made and displayed in all the Steamships business units with a calendar made out from the winning posters as well as the runners up posters.



Grades 1–4 winners are, (1st) Anicet Anisi, (2nd) Maria Nuan & (3rd) Nansen Kaiser; Grades 5 - 8 are, (1st) Jabez Sam, (2nd) Jacob Hamena & (3rd) Qwendaline Hankec while the Grades 9 - 12 winners are; (1st) Elizah Ari, (2nd) Cedrick Kadai Maboi and (3rd) Konio Oala Harry.

Steamships HSSE office would like to thank all the staff and their children for participating in the competition, as well as the HSSE managers of each of the divisions who rolled out the initiative.

HR KONA

Lae goes through Business etiquette training



Staff from the Steamships Group in Lae which went through the training by June Dally Watkins

The business etiquette training by the June Dally Watson has been rolled out to the businesses of Steamships in Lae.

Timothy Lambai, the Accounts Receivable Supervisor at Laga Industries had this to say;

"The training provided was very important to me because it really boosted my morale to be the person I want to be in the future regardless of who I am and what other people think of me. Thank you Jodie McLean for the wonderful course."

Bika Kuso the Despatch Clerk with Laga Industries also said; "I really enjoyed every minute of Jodie's lectures and learned a lot of dynamic techniques. I am definitely going to utilize. them"

STC's 2015 Graduate Management & Graduate Accountant Programs

To support the growing demands of our business in line with the growing economy; Steamships is starting to build future senior home grown talent as leaders of the organisation tomorrow.

Steamships is looking for people with demonstrated problem solving and communication skills, and an interest in extracurricular activities. This year, Steamships has graduate opportunities across a range of disciplines, including but not limited to:

- Accounting,
- Engineering Process/Chemical
- Science & Chemistry
- Commercial Finance, Procurement, IS/IT
- Environment, Health & Safety
- **Business Management**

The Program covers a three year period in which graduates are exposed to a variety of Steamships businesses operations. It's aimed at providing broad based skills tailored towards managing individual career goals and professional development. The program entails, leadership training, informal networking, ongoing coaching and regular feedback from our senior management.

Desired Requirements are;

- Graduated in the last 2 years with a Bachelor Degree, or will be completing your degree in the next six months.
- Excellent Academic credentials with a minimum GPA of 3.5 or higher in last the 3 semesters
- Highly developed leadership & Communication skills
- Be motivated, self starter, team player with sober habits.

If you know of any of anyone one who is up to the challenge and looking to building an exciting career with one of PNGs largest private companies then let them know.

Forward your written application, CV, Transcripts and 300 Word Essay stating why you're applying to:

reccruitment@steamships.com.pg or mail it to:

The Group Human Resources Manager, Steamships Trading Company, PO Box 1, Port Moresby, NCD.

Applications close at 5pm, Friday, 31st October 2014.

NOTE: Staff are free to pass this information to their siblings or friends who fit the requirements are interested to be part of the Steamies Family.

Training Update

Training and Development team would like to announce its IT training schedule for the month of July, as part of its weekly PC & Pronto-Xi trainings. IT Training Calendar for the month of July.

Wk	Date(s)	Program	Location	Venue
1	7 th – 11 th July	PC Courses Training	POM	STC HO
1	8 th July	Induction Program	POM	STC HO
2	14 th – 17 th July	PC Courses Training	LAE	Melanesian Hotel
2	16 th July	Induction Program	LAE	Melanesian Hotel
3	$21^{st} - 25^{th}$ July	PRONTO Xi - Training	POM	STC HO
4	28 th July – 01 st August	PRONTO Xi - Training	LAE	Melanesian Hotel

HR POLICIES & PROCEDURES

WHISTLE BLOWING POLICY

The Steamships Group adheres to the highest standards of business ethics, conducting all its businesses with integrity, promotes fairness and respect among all employees.

This policy provides guidelines to individual (whistleblower) to raise concern on unethical conduct, fraud, perceived wrongdoings or violation to any provisions of the Steamships Code of Conduct and is a supplement to Clause 19 of the Code of Conduct.

The policy applies to all employees of the Group and related parties where Steamships has business dealings. All individuals are encouraged to be vigilant and raise a bona fide concern in good faith to the appropriate personnel without fear of losing their jobs, business dealings and victim of intimidation and harassment. The Group will keep the confidentiality of the reported matters.

WHISTLE BLOWING PROCEDURES

To report a genuine concern, the matters should be initially reported to the direct manager. If the whistle blower is uncomfortable of reporting the matters through normal reporting procedures or no satisfactory actions are taken the matter must be escalated to the Steamships Internal Audit (STCIA).

STCIA will conduct initial assessment of the case. If the disclosures are made in good faith, STCIA will gather information and undertake appropriate investigation. Recommendations on the outcome will be given to the appropriate authority to address the matter.

WHISTLE BLOWING CHANNELS

Individuals may report their concern through various channels: Via email at stcia@steamships.com.pg or a text message to the dedicated Mobile Number 71004481 or post it to Steamships Trading Company Limited, c/o Group Internal Auditor, P.O. 1, Port Moresby.

P&CPortal>MvHR>Policies & Procedures>Procedure> Administrations>Whistle Blowing.

Frequently Asked Questions

Can I be paid my Annual Leave and still work?

No, it is important that individuals balance their work life with breaks away from work, and annual leave benefits enable employees to do this. The STC annual leave policy encourages all employees to at least take leave as per their employment contract and upon the labour legislations

Employees are not allowed to cash their annual leave and still be working. Whilst this may be seen as good for business operational requirements it is fraud and cheating the company. Annual leave payout is included in the total salary package and paying an employee annual leave and getting paid for hours worked during annual leave period is an extra cost on the company not budgeted for.

Please contact your HR should you need more information

American R&B star Kevin Little and Maya stays at Ela Beach Hotel





American R&B singer Mya and Jamaican singer Kevin Lyttle along with Solomon Islands band DMP came to perform for a charity fundraiser and resided at the Ela Beach Hotel.

Ela Beach Hotel Manager, Stuart Johnstone was there waiting to welcome his guests during their arrival and was also present for the media conference which was later held that day.

Staff at the hotel had the opportunity to meet the pop stars as well as get autographs from the singers.

Mya's first show was at the Crown Plaza Hotel where she performed at a charity fundraising dinner with her second show held at the Cosmopolitan where she was joined by DMP and Kevin Lyttle live in concert.



CSH staff continue to help Cheshire

The staff and management of Coral Sea Hotel volunteered again to raise funds for the Cheshire DisAbility Services after making a sell out on its hotdog sales in May.

In June the staff went again to Boroko Foodworld and gave their time doing sausage sizzle for shoppers going in and out of the Boroko Foodworld Shopping Centre.

The staff took turns at the barbecue turning the sausages while some stayed at the back getting the ingredients for the hotdogs ready. It was another fun day for a worthwhile cause.



Ela Beach hosts military wedding

Ela Beach Hotel was recently the chosen hotel to celebrate for newly weds, Mr & Mrs Laki.

Prior to the wedding the hotel staff went through rehearsals so as to ensure that the big day went smoothly for the couples. Staff include Harriet Roberts, Joe Taruma, Joshua Vera, David Bobby, Danile Vio Pekau, Dauru Obaha



Staff doing the rehearsal before the big day



LOGISTICS SHIPPING NEWS

Consort Express Line sponsors Golf Trade Day in Lae

By Carolyn Piafu

A total of 114 golfers teed off at the Lae Golf Club (LGC) on the 5th June 2014 for Consort's Golf Trade Day. There was a good turn out on the day and the weather was terrific to top it all off. The winners in the end were Dunlop, Consort and Warner Shand Lawyers.

The lucky door prizes included a trip to Hong Kong and Sydney and were won by Giosi Labi & and Graham Hayes.

There was also a good turn out at the cocktail party with more than 200 guest and players turning up for the event.

Consort thanks all those who made this day a successful day and







Swire organises STC softball comp

The STC intra-Softball tournament is set for July 26th at the UPNG oval and Swire who is last year's tournament winner are preparing to host the days event.

The tournament which was initially scheduled to take place on July 19th was moved forward to July 26 by the STC Sports Committee due to the Bisini Diamonds being dug in preparation for the 2015 Games next year. The tournament will now be held at the University of Papua New Guinea together with the Rugby Sevens Tournament which is scheduled for September 13.

Registrations will close on Friday, 11 July so divisions are advised to send through their team registrations before the due date.



Fun Run in New Ireland Province



PO BOX 1 OUT & ABOUT

Picture Board.....Picture Board.....Picture Board















































If you have any staff pictures you would like to share with the Group on the Picture Board of Tok Steamies then email it to toksteamies@steamships.com.pg and we will publish it for free

